

----- Original Message -----

From: Diamond Harbour Police District

To: DDH T/C Gmail

Sent: Tuesday, September 05, 2017 13:25

Subject: Memo. No. 9 E Dated – 5.9.2017., tender

To : D.I.G. (O), W.B. – W- All S.Ps –W-P.R.O., West Bengal Police, Public Relation

Branch, W.B.P.D. (for publication in West Bengal Police Website) –W- All Dy.SPs
–W- SDPO DDH PD–W- Addl. SP (Zonal), DDH –W- All C.I.s–W- All I.C.s–W-
All OCs –W- District Magistrate, South 24 Parganas –W-Sabhadhipati, Zila Parisad,
South 24 Parganas District –W- District Information & Cultural Officer, South 24
Parganas & Director of Information & Cultural Affairs , Govt. of West Bengal ,
Nabanna, Howrah – 711102 – for wide publication in the leading News papers (.)

From : S. P., Diamond Harbour Police District (.)

Memo. No. 9 E Dated – 5.9.2017.

NOTICE INVITING TENDER

Sealed tenders are invited from the registered contractors of Police Department and reputed firms by the Superintendent of Police, Diamond Harbour Police District, for the **Stationary Articles** to be supplied for the year **2017 – 2019**. Full particulars, list of the articles & terms & conditions can be procured from the **Forms Clerk, Police Office, Diamond Harbour Police District** in any working days within office hours. The last date of submission of tender within 07 (seven) days from the date of publication up to 14.00 hrs. The tender will be opened on the same date at 15.00 hrs by the undersigned or by any other superior officer assign by the undersigned. The tender should be placed in sealed cover addressing to the Superintendent of Police, Diamond Harbour Police District and mentioning **“Tender for supply of Stationary articles / all kinds of furniture / Govt. Forms / Register / Computer Equipments / Hiring of Fans / Repairing of furniture / Hiring of A/C machine / Hiring of Generator / Pest Control etc. for the year 2017 – 2019** “on the top of the envelope and also the name, signature with agencies seal on the left side of sealed cover. Intending tenderers should quote their rates clearly in the tender which **must not exceed the Maximum Retail Price** as per Government Rule. Tender must be dropped along with G S T Registration Certificate, Current Trade License , Pan Card and Earnest Deposit / Security Deposit of Rs. **25,000/-** by Treasury Challan at Diamond Harbour Treasury.

The firm whose tender will be accepted as the lowest, have to supply the required items within 7 (seven) days from the date of work order issued by the undersigned. Otherwise the order should be treated as cancelled and the firm will be Black Listed forever.

The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.