

TENDER NOTICE

Annual Sealed Tender are invited on behalf of the Governor of West Bengal by the Commandant, SAP 13th Battalion, Barjora, Bankura from bonafide manufactures / suppliers / authorized firms / authorized dealers / Government Contractors / Tenderers / Government undertaking / Co-operative societies having registered Trade License for purchase / supply / job works of Furniture / Stationery Articles / Motor Spare Parts / Computer Peripherals / Miscellaneous General Articles / Printing of Government Form & Register / Repair of Motor Vehicles & Motor Cycles / Stitching Charges of Clothing Articles for the use of office of the undersigned for the financial year 2017-2018. The terms of contract will be effect from the date of acceptance of this Tender up to March 2018 or until further order.

The tender paper should be super-scribed as "SUPPLY OF TENDER ARTICLES FOR THE YEAR 2017-2018" in sealed cover. The rate of each item should be furnished item wise on the schedule available from the office of the undersigned. The rate for supply of each item shall be inclusive of all charges and taxes, if any. Trade Mark / Band should be mentioned on each of the items. The Tender should be **submitted by 29/05/2017** within 12.00 Hrs. which will be opened on 29/05/2017 at 16.00 hrs. at the office chamber of the undersigned. The tender be submitted in the earmarked tender-box mentioning the schedule on the sealed cover kept at the office of the Head Clerk of the office of the Commandant, SAP 13th Battalion, Barjora, Bankura. The tenderers may remain present at the time of opening of tender.

The undersigned preserve the sole right to accept or cancel any / part / whole of the tender without showing reason thereof.

The schedule should be obtained from the office of the undersigned on payment from 03/05/2017 to 29/05/2017 by 12.00 hrs., if the office remain closed for any unavoidable reasons on the dates fixed for supply of Schedule or Dropping of tender, the next working day shall be treated for supply of schedule or dropping of tender, as the case may be. Time will remain unchanged.

The Head and Number of Schedule of Tender Articles mentioned below:

Schedule No.	Name of Schedule of Tender Articles	Cost of Schedule	Earnest / Security Money
01	Purchase of Furniture & others	Rs.100.00	Rs.5000.00
02	Purchase of Stationery & others Articles / Printing of Govt. Forms / Registers	Rs.100.00	Rs.5000.00
03	Purchase of Computer Peripherals	Rs.100.00	Rs.5000.00
04	Purchase of Miscellaneous Articles	Rs.100.00	Rs.5000.00
05	Purchase of Spare Parts and repairing work of Govt. Vehicles / Motor Cycles	Rs.500.00	Rs.5000.00
06	Stitching Charges of Clothing Articles	Rs.50.00	Rs.1000.00

An earnest money for each schedule of Tender Articles should be furnished in the shape of Bank Draft/ National Savings Certificate/ Demand Draft along with the Tender, otherwise the Tender will be treated as rejected as per tender rule.

Original Clearance Certificates of Sales Tax, Professional Tax, VAT, Trade License having validity up to the date of submission of Tender should invariably be furnished at the time of purchase of Schedule, failing which the Schedule will not be supplied. Attested photocopy of the above certificates shall have to be furnished along with tender papers otherwise their tender will not be entertained. Photocopy of PAN card should be invariably submitted at the time of purchase of Schedule.

In case of expiry of Trade License during the period of 2017-2018, the renewed copy of the same should be produced at the time of supply of materials.

The successful Tenderers shall have to complete delivery of the articles within 15(Fifteen) days from the date of receipt of supply order, failing which the security deposit will be liable to be forfeited to Government and the suppliers concerned will not be considered for further supply whatsoever in future and legal action will be initiated.

Corrections/ overwriting of the rate on the Schedule, if any, should be authenticated by the full signature of the Tenderer.

Right of acceptance of the Tender will rest with the undersigned that also reserves the right to reject or review or divide amongst the Tenderers without assigning any reasons thereto.

Single price of an item should be furnished. Under no circumstances a range of rates for a single item will be taken into consideration.

Sample of each item shall have to be produced by the Tenders at the time of selection of agency and articles.

Any clarification required in the regard to this Tender notice may be obtained from the Office of the undersigned.

The payment against supply will be made subject to availability of fund received form Govt. from time to time.

Commandant
State Armed Police, 13th Battalion,
Barjora, Bankura.

(Signature)
S. M. Das
01/05/2017