

**Government of West Bengal**  
**Office of The Addl. Director General & Inspector General of Police**  
**Telecommunication, West Bengal**  
**3 Manik Bandyopadhyay Sarani, Tollygunj, Kolkata 700 040**

Phone: 033-23770400/1701, Fax: 033-23110651, e-mail: telecomhqrs@gmail.com

Notice Inviting e-Tender No. WBPTel/DG/e-NIT-29 /Wireless Stores/2017-18      Date: 08/12/2017

The Addl. Director General & Inspector General of Police, Telecommunication, West Bengal invites e-Tenders on behalf of Home Department, Government of West Bengal from the bonafide Agencies / dealers / traders & Industrial undertaking organizations etc. who have tender specific authorization (desirable) for the item in the table below:-

1)	<b>Dismantling of Self Supported Tower/s &amp; Re-installation of it/them in another place</b> <i>(with all materials including Base Foundation, Super Structure, Labour Charges &amp; Transport Cost)</i>				
SL. No.	Name of Item	Qty	Work Item	Earnest Money	Remarks
i)	<b>100 feet Self Supported Towers of Kakdwip PS premises, previously of Kakdwip Telecom to be Dismantled and Re-erected at SP Office of Sundarban Police District.</b>	<b>01</b>	i) Labour Charges for the Dismantling of the Tower. ii) Carrying Cost from Kakdwip PS to SP Office, Sundarban Police District. iii) Complete Repairing or Changing of the damaged sections /Parts after Dismantling the Tower, iv) Labour Charges for Base foundation with all materials. v) Re-erection of the Tower on the Base foundation with all new nuts and bolts. vi) Labour Charges for the Painting of the Tower with all materials. vii) Lighting arrester and earthing pit with all materials. viii) Labour charges for fixing of 04 nos. of New VHF aerial (L.B.). ix) All the S. S. Tower Legs should be properly earthed. x) The bidders should visit the location for the mentioned work and submit details report in their official Letter Pad of the damaged Sections/Parts with Photocopies.	<b>Rs.20,000.00</b>	<b>Technical Specification detail enclosed with N.I.T (Annexure-IV)</b>

**ELIGIBILITY OF BIDDERS:**

Only Agencies / dealers / traders & Industrial undertaking organizations having the valid Trade licences & other valid trade related documents, are eligible for participation in the Tender.

1. In the event of e-filing, intending bidder may download the Tender documents from the Web Page Links "wbtenders.gov.in/nicgep/app" or "policewb.gov.in/wbp/tender.php" directly with the help of Digital Signature Certificate. **Earnest Money Rs.20,000.00 (Twenty thousand) only may be remitted through Demand Draft from any Nationalized Bank in favour of Additional Director General & Inspector General of Police, Telecommunication, West Bengal** and should be submitted physically along with self attested documents at the Office of the Addl. Director General & Inspector General of Police Telecommunication, West Bengal, 3 Manik Bandyopadhyay Sarani, Tollygung, Kolkata 700 040 under the sealed cover as per Date & Time, mentioned in Clause 9.

2. Financial Bid is to be submitted online (both words & figures) concurrently duly digitally signed in the website "wbtenders.gov.in" as per Date & Time schedule stated in Clause 9.

3.(a) A tender Bid, after being accepted by the undersigned authority, shall be liable to supply all the items and do the jobs in question as per the accepted rate, for a period of one year from the date of acceptance, without any hike in the prices, whatever are the circumstantial criteria thereby.

(b) In case of branded items, only one rate is desirable according to the specification / parameters as specified in tender form.

(c) Conditional/incomplete bid and joint ventures will not be considered.

(d) Tenderers should specify the address within the City of Kolkata and Phone/Mobile, Fax No./e-mail I.D. for the purpose of quick communication in the event of urgency.

(e) Deviation Statement (if any) may also be enclosed.

(f) There should be an on site manufacturing guarantee/warranty with a mention of specific period:

4. The selected contractors shall have to deposit 5% security deposit of the total contract value of the items in favour of the Additional Director General & Inspector General of Police Telecommunication, West Bengal in G P Notes / Bank Guarantee Bond /F.D.R. of any nationalized bank and to execute an agreement of contract within 3 (three) days from the date of issue of the work order failing which the letter of acceptance, so issued, may be treated as cancelled as well as the earnest money so deposited may be forfeited and the firm may be blacklisted. No interest would be paid on the performance Security Deposit. Payment will be made as and when fund will be available from the concerned source subject to complete supply of articles.

5. Orders for the execution of work will be placed with the successful tenderers after the execution of the agreements. The successful tenderer will have to execute the job within the specified time schedule that had been assured at the time of selection as supplier.

6. It should be noted that the firm/firms will be selected purely on a "PROVISIONAL BASIS" and the forecast requirement may increase or decrease by any quantity during the period of validity of the tender.

7. Addl. Director General & Inspector General of Police, Telecommunication, West Bengal reserves the right to reject any/or all the tendered rates without assigning any reason and not to place any orders even after selection and is not liable for any cost that might have incurred by any bidder at the stage of bidding

and also reserves the right to, divide the contract amongst any number of tenderers, if required so.

Addl. Director General & Inspector General of Police Telecommunication, West Bengal does not bind himself to accept the lowest rate mentioning the grounds.

8. The articles required in c/w installation of Towers/Tylon Masts should be as per specification given in the Annexure- XXX as enclosed herewith. In the event of the non-supply of articles or if the articles supplied by the selected contractors are found to be sub-standard, the Addl. Director General & Inspector General of Police Telecommunication, West Bengal may (without notice to the contractors) purchase from elsewhere the articles required. Any loss incurred by reason of the price paid for such article(s) or any other loss or expense incurred by reason of such default on the part of the contractors may be deducted from the bills or any money payable to the contractors or from the security deposit of the concerned contractor(s). If the performance of the supplied items/ installation, are found unsatisfactory or not as to our desired level even after payment, the supplier has to refund the entire amount paid to him earlier for that particular items / installation, whatsoever may be.

9. DATE & TIME SCHEDULE:

Sl. No.	Particulars	Date & time
1	Date of uploading of N.I.T Documents (Online)	08-12-2017 at 1800 Hours
2	Documents download/Sell Start date (Online)	08-12-2017 at 1800 Hours
3	Date of hoisting of documents at Departmental Website "policewb.gov.in"	12-12-2017at 1400 Hours
4	Bid submission start date (Online)	08-12-2017 at 1800 Hours
5	Pre Bid Meeting at T/C HQ	14-12-2017 at 1200 Hours
6	Bid submission closing date (Online)	26-12-2017at 1400 Hours
7	Last date of submission of Earnest Money Deposit	26-12-2017 at 1400 Hours
8	Technical Bid opening (Bid A)	28-12-2017 at 1400 Hours
9	Date of uploading list of technically qualified bidders	To be notified later
10	Date for opening of Financial Proposal (Bid B) (Online)	To be notified later
11	Date of uploading list of bidders along with the approved rates	To be notified later

10. Bid opening Location: Office of the Addl. Director General & Inspector General of Police, Telecommunication, West Bengal, 3 Manik Bandyopadhyay Sarani, Tollygung, Kolkata 700 040.

11. Canvassing on the part of tenderers will render his tender to cancellation summarily.

12. For any clarification regarding Specification of the Tender, Tenderers are requested to contact with Inspector(Training) with additional charge of O/C Tower, Telecommunication Hqrs., 3 Manik Bandyopadhyay Sarani, Tollygunj, Kolkata 700 040.

NB: Any inconsistencies in the descriptions may be expeditiously brought to the notice of the Tendering authority.

**INSTRUCTIONS TO BIDDERS**

**GENERAL GUIDANCE FOR e-TENDERING:**

Instructions/ Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

**I. REGISTRATION OF THE CONTRACTOR:**

Any contractors willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to “wbtenders.gov.in” (the Web Portal of Public Works Department) the contractor is to click on the link for e-Tendering site as given on the web portal.

**II. DIGITAL SIGNATURE CERTIFICATE (DSC):**

Each Contractor is required to obtain a Class-II OR Class-III Digital Signature Certificate (DSC) for submission of tenders for the approval service of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause-I above DSC is given as a USB e-Token.

**III.** The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in clause-I using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

**IV. SUBMISSION OF TENDERS:**

Tenders are to be submitted through online to the website stated in Clause-I in two folders at a time for each work, one in Technical Bid & the other is Financial Bid before the prescribed date & time using the Digital

Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digital Signed. The documents will get encrypted (transformed into non readable formats).

**V. PENALTY CLAUSES:**

**PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRAUDULENT / MISLEADING DOCUMENTS:** If during the tender process or at any state during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever from or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenders who have submitted false / misleading / fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money, Forfeiture of Performance Bank Guarantee if enlisted as a supplier.

**VI. TECHNICAL PROPOSAL:**

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a) Statutory Cover containing the following documents:

(1) NIT (2) EMD (3) AGREEMENT PAPER (AS ANNEXTURE-III)

(b) Non-statutory Cover containing the following documents:

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER:-**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder.

Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl.	Category Name	Sub-category description	details
A	Certificate(s)	Certificate(s)	GST, Trade License, Income Tax/PAN, latest P.Tax challan
B.	Company detail	Company details	Proprietorship Firm Trade Licence, Partnership Firm(Partnership Deed, Trade License),Ltd Company (Incorporation Certificate, trade Linecse), Society(Society Registration copy, Trade License, Power of Attorney) etc.
C.	Credential	Credential-1	Similar nature of work done & completion Certificate which is applicable for eligibility in this Tender.

**Note : Black Scan, Multipage Scan, DPI MAX 200-300**

**FINANCIAL PROPOSAL:**

(a) The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ (Bill of Quantities). The Quoted Rate should not be higher than printed MRP where applicable.

(b) If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

(c) The financial proposal should contain the following documents in one cover (folder) i.e., BOQ (Bill of Quantities).

(d) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor. If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

**OPENING & EVALUATION OF TENDER:**

1. Opening of Technical Proposal: A Committee comprising of Superintendent of Police, Deputy Superintendent of Police, and a team of Technical officers of Telecommunication West Bengal will open the Technical bid of the Tender.

2. Intending Tenderers may remain present if they so desire.

3. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

4. Decrypted (transformed into readable formats) documents of the non- statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

5. Summary list of technically qualified tenderers will be uploaded online.

6. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

7. During evaluation, the committee may summoned of the Tenderers and seek clarification/information or documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

## **II. REJECTION OF BID:**

The Addl. Director General & Inspector General of Police Telecommunication, West Bengal reserves the right to reject any/or all the tendered rates without assigning any reason and not to place any orders even after selection and is not liable for any cost that might have incurred by any bidder at the stage of bidding and also reserves the right to divide the contract amongst any number of Tenderers if required so and to place order for more or less than the quantity mentioned in the forecast requirement. The Addl. Director General & Inspector General of Police, Telecommunication, West Bengal does not bind himself to accept the lowest rate.

## **III. AWARD OF CONTRACT:**

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance both online & offline to save time. The notification of award will constitute the formation of the Contract. The Agreement in prescribed format in admissible stamp duties will incorporate all agreements between the Tender Accepting Authority and the successful bidder/bidders. The

time frame for attending the fault and restoration of equipment within the warranty period and penalty clause for the defaulters will be included in the agreement. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in the N.I.T. along with requisite cost through Demand Draft issued from any nationalized bank in favor of Addl. Director General & Inspector General of Police Telecommunication, West Bengal for the concerned work within time limit to be set in the letter of acceptance.

## **IV. VALIDITY PERIOD:**

The contract period will be up to December, 2018.

  
for  
Addl. Director General & Inspector General of Police  
Telecommunication, West Bengal.

## FORMAT FOR CHECK LIST

Sl.No.	Items	PI mark		Page No.
1	Application submitted in Annexure - I	Yes	No	
2	Annexure - II (Authorization letter of signatory from the Company)	Yes	No	
3	Annexure - III (Copy of agreement between the Tenderer and the Distributor)	Yes	No	
4	Copy of PAN Card of the authorized signatory and GST Registration Certificate	Yes	No	
5	Copy of Demand Draft/Pay order as applicable in favour of the Addl. Director General & Inspector General of Police Telecommunication, West Bengal - as Earnest Money	Yes	No	
6	Last 3 financial years' returns of Income Tax, i.e., for 2014-15, 2015-16 & 2016-17	Yes	No	
7	Lead time compliance certificate from the Tenderer	Yes	No	

## Annexure - I

### APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full Address and Contact No., etc.)

To: The Addl. Director General & Inspector General of Police  
Telecommunication, West Bengal  
3 Manik Bandyopadhyay Sarani  
Tollygunj, Kolkata 700 040

Sub: NIT for Wireless Stores at Office of the Addl. Director General, & Inspector General of Police,  
Telecommunication, West Bengal, 3 Manik Bandyopadhyay Sarani, Tollygunj, Kolkata 700 040.

Ref:

Sir,

Having examined the pre-qualification & other documents published in the NIT, I/we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of .....

In the capacity of.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.

2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.

3. We are offering rate for the following item /items and assured supply to the West Bengal Police Telecommunication, Government of West Bengal as mentioned in Page-1.

4. (a) We propose that the order and bill should be raised in our name. For liaisoning, we have appointed M/s ..... having its office at

..... (Address, Contact No. and e-mail address) as C&F agent /Liaisoner /Contact person/..... Others (strike out whichever is not applicable) as per clause ..... of the NIT

OR

(b) We propose that order and bill should be raised in favour of our authorized Distributor. For that purpose, we have appointed M/s ..... having its office at

..... (Address with contact No. and e-mail Address) as authorized Distributor who will receive order and payment in his name on our behalf.

(c) The agreement between ourselves and the distributor/C&F/Liaisoner& other documents as prescribed is attached in annexure III .

5. In the event of being selected, supply will be made within the stipulated period excepting the condition which is beyond our control.

6. We understand that:

(a) Tender Selection Committee can amend the scope & value of the contract bid under this project.

(b) Tender Selection Committee reserves the right to reject any application without assigning any reason.

Date:-

Signature of applicant including title.

and capacity in which application is made.

Telephone No.:

Mobile No.:

e-Mail Address:



Annexure - II

Authorization letter from Company for authorized signatory.

## Annexure - III

Copy of agreement signed between the tenderer and the bidder etc.

**Annexure - IV**  
**TECHNICAL SPECIFICATION**

SL. No.	Name of Item	Qty	TECHNICAL SPECIFICATION
i)	<b>100 feet Self Supported Towers of previously Kakdwip Telecom.</b>	<b>01</b>	<p>A) Foundation and Super Structure of Self Supported Tower should be able to with stand 200 km/Hour wind speed.</p> <p>B) Detailed design report containing checks against dead load and 200 km wind load, with drawing must accompany the tender.</p> <p>C) Bidder will give separate bid for foundation and superstructure .</p> <p>D) Tender will be for super structure and Base foundation .</p> <p>E) There will be 2 (two) nos. of bid 1) Technical Bid 2) Financial Bid</p> <p>F) The design must be rectified by Government empanelled Engineer or Govt. approved agency. The details of design for superstructure and foundation are to be mentioned separately.</p> <p>G) All drawing and Specification offered by the tenderer must be of Standard Indian Specification.</p> <p>H) There should be compatibility with the underground soil and foundation structure.</p> <p>I) The Self Supported Tower (SS) should be capable of accommodating the lightening arrester, 03 (three) / 04 (four) nos. VHF aerial ( Omni directional static antenna of height 4 feet with reflectors juxtaposed together.</p> <p>J) The design produced by the bidder must be approved by the Technical committee and the committee will have the authority to modify, if necessary, which shall be binding on the bidder.</p> <p>K) All rolled sections, bolts, nuts, round and steel and for fabrication and erection of towers must be standard Indian Specification.</p> <p>L) Materials (Steel, Cement, Bricks, Bars etc) required for the construction of the tower will be arranged by the selected tenderer .</p> <p>M) Bracket, Clamps etc. will be supplied by the selected tenderer in c/w installation of the aerials.</p> <p>N) Lightning arrester at least 20 feet height to be installed on the roof top of the Self Supported Tower.</p> <p>O) All the tower legs for S.S. Tower to be properly earthed.</p> <p>P) Installation of aviation lamps on tower will be borne by the bidder. Bracket, Clamps, Aviation Lamp, 2 (two) core HG Wire etc. will be supplied by the selected tenderer in c/w installation of the Aviation Lamp.</p> <p>Q) Charges towards initial Installation of aerials on tower will be borne by the bidder but materials (only VHF aerials and Co-axial feeder) will be supplied by this office.</p> <p>R) The work should be completed within 45 days from the date of issue of work order. The Authority of West Bengal Police Telecommunication reserves the right for extension of the time against written prayer with sufficient and tenable reason to be submitted at least 10 days prior to be expiry of completion of work otherwise penalty will be imposed @ 1% (One percent) from the date for the each day of delay occurred .</p>

**Remarks : Assurance for quality of material is required in the Warranty period. During the above mentioned period, if the specific model is found damaged / found faulty, selected bidder / manufacturer will repair the same .**